MAULANA AZAD COLLEGE

GOVERNMENT OF WEST BENGAL

Affiliated to the University of Calcutta

NAAC Accredited with 'A' Grade

DBT Star College with Star Status

INTERNAL QUALITY ASSURANCE CELL (IQAC)

8, RAFI AHMED KIDWAI ROAD

KOLKATA – 700013

WEST BENGAL, INDIA

WEBSITE: *maulanaazadcollegekolkata.ac.in*

Feedback Analysis and Action Taken Report: 2021-22

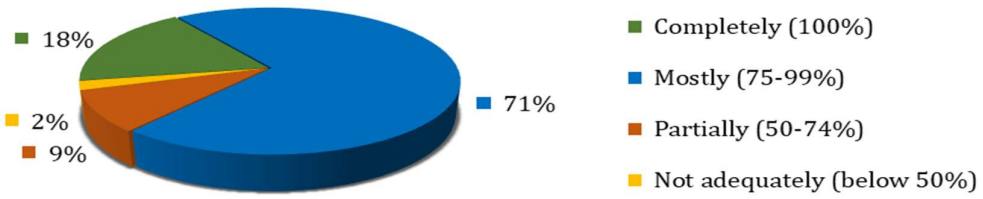
Students' Feedback Analysis and Action Taken Report

Feedback on the syllabus and its transaction at the institution from Students

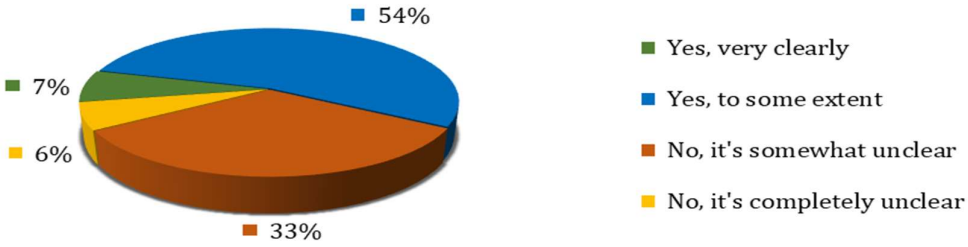
Period of Feedback: 05.08.2022 to 21.08.2022

Number of Responses: 684

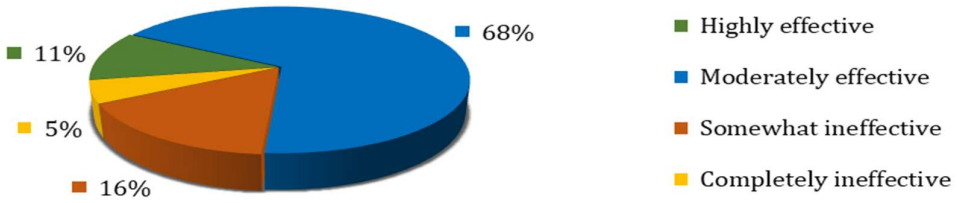
1. To what extent is the syllabus for your course adequately covered?



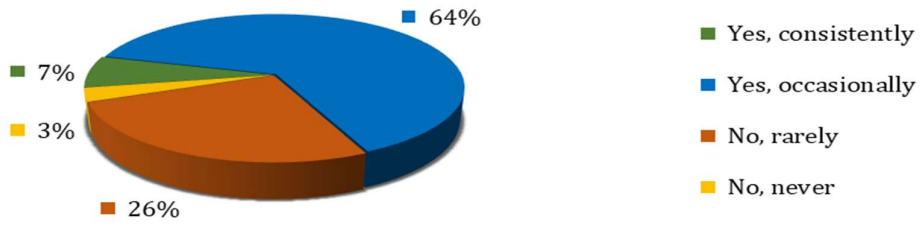
2. Is the syllabus well-defined and clearly communicated to you at the beginning of the semester?



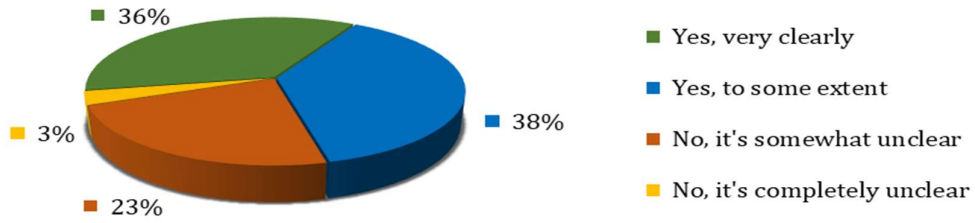
3. How effective is the teaching plan in facilitating your learning?



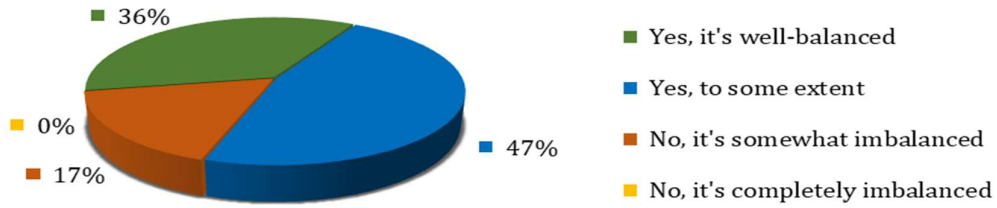
4. Are you provided with updated information about contemporary developments in your field of study?



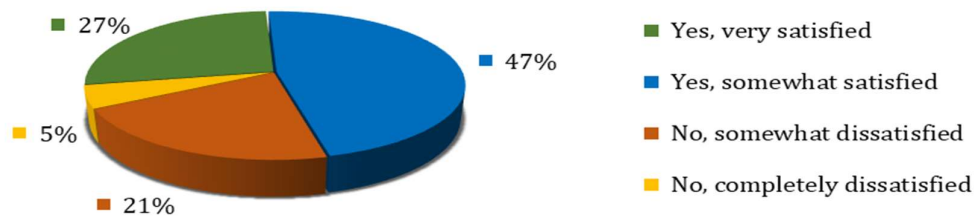
5. Do you feel the scope and opportunities offered by your course are adequately explained to you?



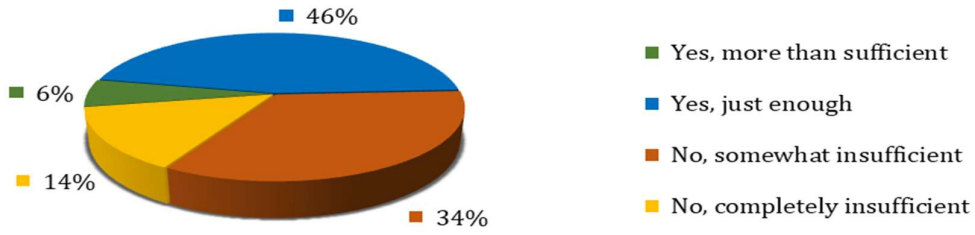
6. Is there a good balance between theoretical concepts and practical applications in your course?



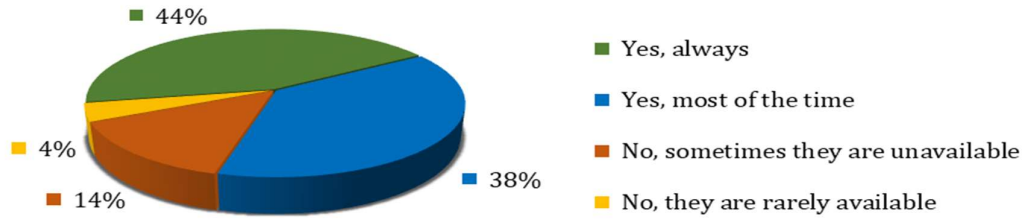
7. Are you satisfied with the credit distribution and workload for each subject in your course?



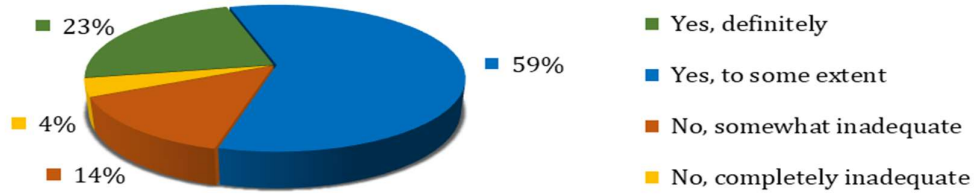
8. Is the semester time frame sufficient for covering the course content and completing assignments?



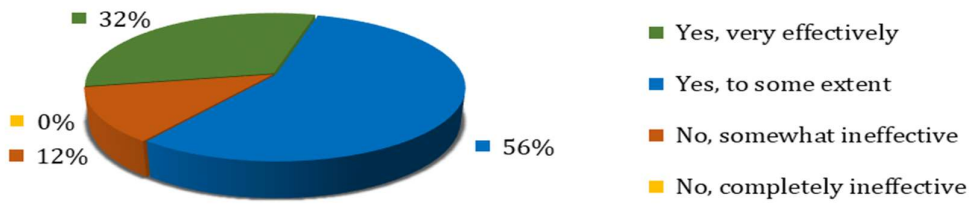
9. Are the necessary study materials available in the college library to support your learning?



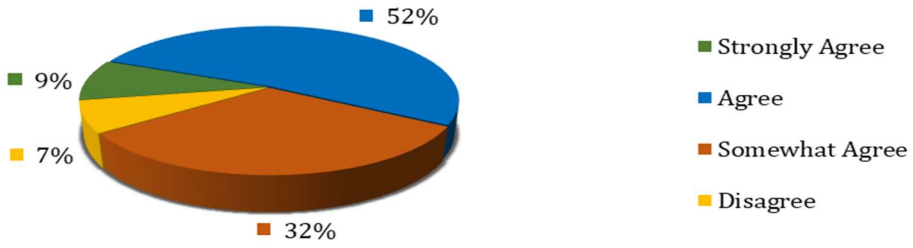
10. Do you receive adequate support and counselling regarding employment opportunities and career guidance?



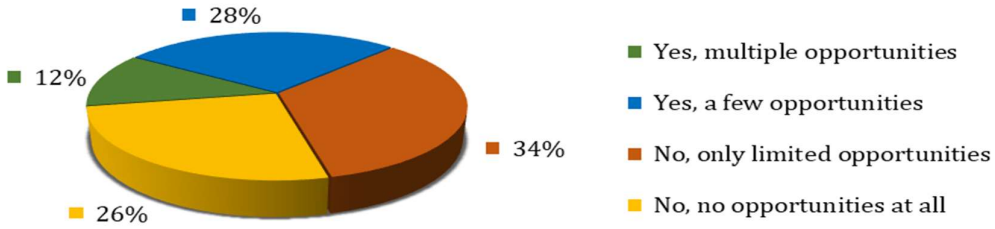
11. Are ICT tools such as LCD projector, Multimedia etc. used effectively to enhance your understanding of the course content?



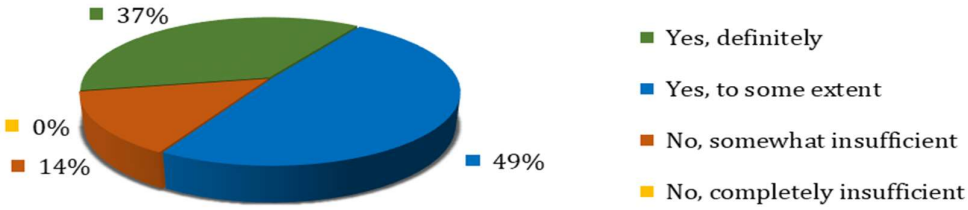
12. The college provided adequate resources and support for students to actively engage in co-curricular activities.



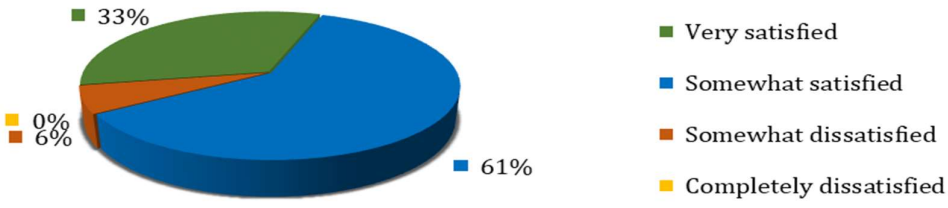
13. Have you had opportunities for excursions or industry visits related to your field of study?



14. Do you feel that the college provides sufficient infrastructure for your learning needs?



15. Overall, how satisfied are you with the quality of syllabus coverage and transaction at the institution?



MAULANA AZAD COLLEGE
8, Rafi Ahmed Kidwai Road, Kolkata – 700013

Students' Feedback Form: 2021-22

(Feedback on the syllabus and its transaction at the institution)

1. To what extent is the syllabus for your course adequately covered?

◯ Completely (100%) ◯ Mostly (75-99%) ◯ Partially (50-74%) ◯ Not adequately (below 50%)

2. Is the syllabus well-defined and clearly communicated to you at the beginning of the semester?

◯ Yes, very clearly ◯ Yes, to some extent ◯ No, it's somewhat unclear ◯ No, it's completely unclear

3. How effective is the teaching plan in facilitating your learning?

◯ Highly effective ◯ Moderately effective ◯ Somewhat ineffective ◯ Completely ineffective

4. Are you provided with updated information about contemporary developments in your field of study?

◯ Yes, consistently ◯ Yes, occasionally ◯ No, rarely ◯ No, never

5. Do you feel the scope and opportunities offered by your course are adequately explained to you?

◯ Yes, very clearly ◯ Yes, to some extent ◯ No, it's somewhat unclear ◯ No, it's completely unclear

6. Is there a good balance between theoretical concepts and practical applications in your course?

◯ Yes, it's well-balanced ◯ Yes, to some extent ◯ No, it's somewhat imbalanced ◯ No, it's completely imbalanced

7. Are you satisfied with the credit distribution and workload for each subject in your course?

◯ Yes, very satisfied ◯ Yes, somewhat satisfied ◯ No, somewhat dissatisfied ◯ No, completely dissatisfied

8. Is the semester time frame sufficient for covering the course content and completing assignments?

◯ Yes, more than sufficient ◯ Yes, just enough ◯ No, somewhat insufficient ◯ No, completely insufficient

9. Are the necessary study materials available in the college library to support your learning?

◯ Yes, always ◯ Yes, most of the time ◯ No, sometimes they are unavailable ◯ No, they are rarely available

10. Do you receive adequate support and counselling regarding employment opportunities and career guidance?

◯ Yes, definitely ◯ Yes, to some extent ◯ No, somewhat inadequate ◯ No, completely inadequate

11. Are ICT tools such as LCD projector, Multimedia etc. used effectively to enhance your understanding of the course content?

◯ Yes, very effectively ◯ Yes, to some extent ◯ No, somewhat ineffective ◯ No, completely ineffective

12. The college provided adequate resources and support for students to actively engage in co-curricular activities.

◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

13. Have you had opportunities for excursions or industry visits related to your field of study?

◯ Yes, multiple opportunities ◯ Yes, a few opportunities ◯ No, only limited opportunities ◯ No, no opportunities at all

14. Do you feel that the college provides sufficient infrastructure for your learning needs?

◯ Yes, definitely ◯ Yes, to some extent ◯ No, somewhat insufficient ◯ No, completely insufficient

15. Overall, how satisfied are you with the quality of syllabus coverage and transaction at the institution?

◯ Very satisfied ◯ Somewhat satisfied ◯ Somewhat dissatisfied ◯ Completely dissatisfied

Action Taken Report on Students' Feedback

We appreciate the feedback provided by our students and have taken proactive measures to address their concerns and enhance their learning experience.

Curriculum Review and Enhancement:

We have addressed the feedback received regarding the curriculum review and enhancement process. As an affiliated college of the University of Calcutta, we have adhered to the academic calendar and guidelines prescribed by the university. Certain aspects of the curriculum, including the assessment schedule, are determined by the university and followed uniformly across all affiliated colleges.

Collaboration with University:

We have actively participated in meetings and discussions with the University of Calcutta, providing feedback and suggestions for curriculum development. Our faculty members have engaged in regular communication with the university to stay updated on any revisions or modifications to the curriculum.

Incorporation of Contemporary Developments:

Departments have strived to incorporate contemporary developments and emerging trends in the respective fields of study within the framework provided by the university. Regular review and updating of syllabi for various courses have been undertaken to ensure that students are exposed to the latest advancements in their chosen disciplines.

Faculty Development:

The College has organized seminars and workshops to enhance the pedagogical skills of our teaching staff. These programs have focused on innovative teaching methods, curriculum design, and incorporating practical applications into the coursework. By equipping our faculty with necessary skills and knowledge, we aim to enhance the learning experience for our students.

Student Feedback and Engagement:

We actively seek feedback from students through various channels and student representatives. This feedback is collected and analyzed to identify areas for improvement in the curriculum. We also encourage students to participate in curriculum-related discussions and provide their valuable insights.

Continuous Assessment:

We strictly adhere to the university's prescribed routine for conducting internal examinations and continuous assessment of students. This ensures a fair and consistent evaluation process across all affiliated colleges. Students are regularly assessed through internal examinations, assignments, projects, and practical assessments as per the university guidelines.

Clear Communication of Syllabus and Expectations:

- Have ensured that the syllabus is clearly communicated and easily accessible to students at the beginning of each semester.
- Detailed information about course objectives, learning outcomes, and expectations for assignments and assessments has been provided.
- An online platform has been implemented where students can access course materials, syllabi, and assignment details.

Interactive Teaching-Learning Methods:

- Have encouraged faculty members to adopt innovative teaching methodologies, including interactive lectures, group discussions, case studies, and multimedia presentations.
- Technology tools and resources, such as multimedia projectors, online learning platforms, and interactive simulations, have been integrated to enhance student engagement and understanding.
- Different seminars and workshops have been organized to enhance faculty members' pedagogical skills and encourage student participation.

Regular Updates on Contemporary Developments:

- Have ensured that students receive updated information about contemporary developments and trends in their respective fields through regular class discussions, guest lectures, and online resources.
- Collaborations with industry professionals and experts have provided insights into real-world applications and current industry practices.
- Partnerships with relevant organizations have facilitated industry internships and research opportunities for students.

Enhanced Support and Guidance:

- Academic support services, such as tutoring programs and mentoring initiatives, have been strengthened to cater to the individual needs of students.

- Career counselling and guidance have been provided to help students explore their career options, identify their strengths, and develop professional skills.
- A student feedback mechanism has been established to address specific concerns and provide timely assistance.

Infrastructure and Resource Enhancement:

- Facilities, laboratories, and libraries have been upgraded and expanded to ensure that students have access to necessary resources and equipment.
- The availability of study materials, reference books, and online resources in the college library has been increased.
- The IT infrastructure has been improved to support online learning, research, and communication.

Co-curricular and Extracurricular Activities:

- A wide range of seminars, workshops, guest lectures, and cultural events have been organized to provide students with opportunities for holistic development.
- Students have been encouraged to participate in sports, societies, and community service activities to foster leadership skills, teamwork, and personal growth.

While we remain committed to continuously improving the quality of education within the framework set by the University of Calcutta, we understand the importance of continuous improvement and the overall student experience based on their valuable feedback. We will regularly assess and incorporate suggestions from students to ensure that our institution provides a conducive learning environment that meets their expectations and prepares them for successful careers.

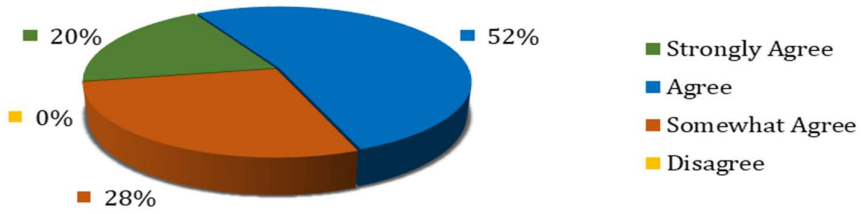
Teachers' Feedback Analysis and Action Taken Report

Feedback on the syllabus and its transaction at the institution from Teachers

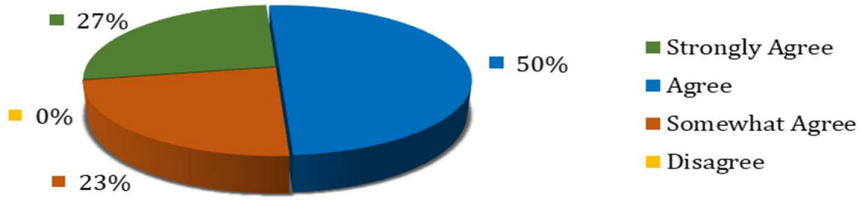
Period of Feedback: 05.08.2022 to 21.08.2022

Number of Responses: 82

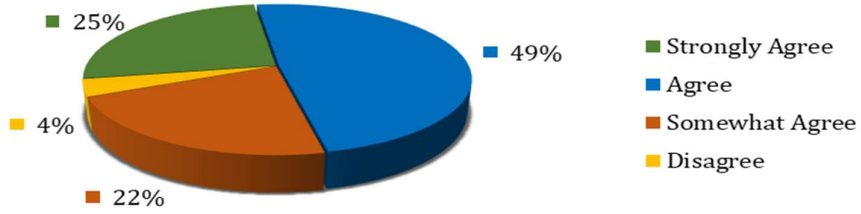
1. The course objectives, learning outcomes, and expectations for assignments and assessments were well-defined.



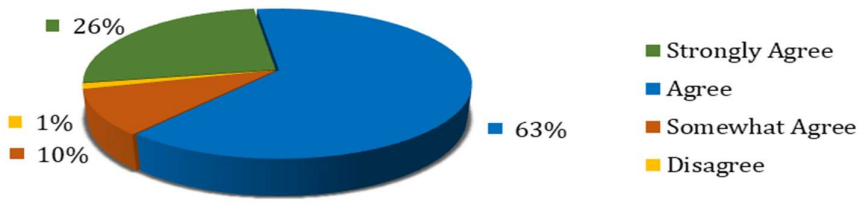
2. The structure of the course, including topics, modules, and content sequencing, was clearly outlined in the syllabus.



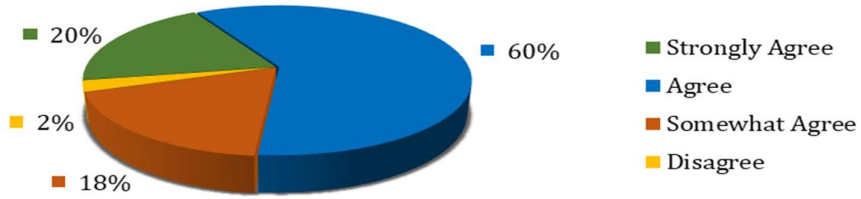
3. The syllabus incorporated contemporary developments and trends in the field of study.



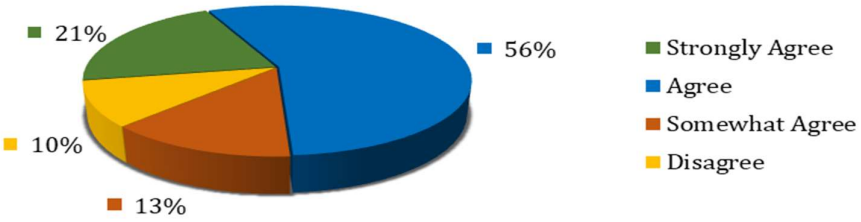
4. The syllabus adequately addressed the necessary content and knowledge required for the course.



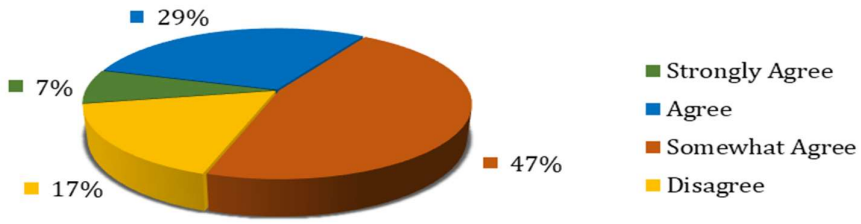
5. The syllabus struck a balance between theoretical concepts and practical applications.



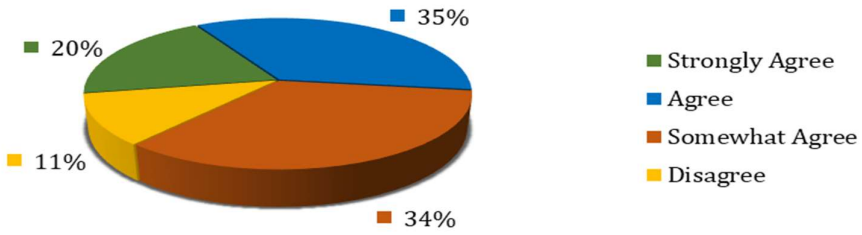
6. The syllabus incorporated thoughtfully designed assignments that effectively promoted learning and critical thinking skills.



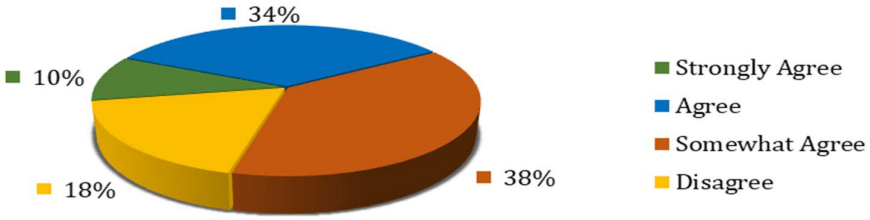
7. The syllabus incorporated industry-standard or global scenarios to make the learning experience relevant and practical.



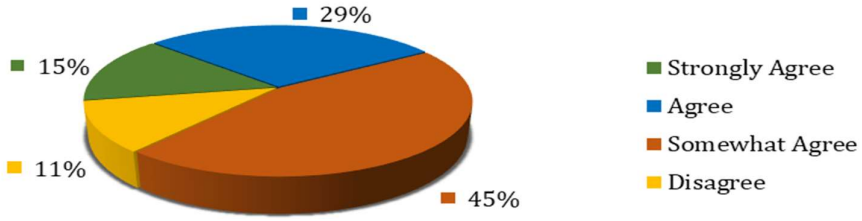
8. The credit allocation for each course component in the syllabus was appropriate and aligned with the overall workload.



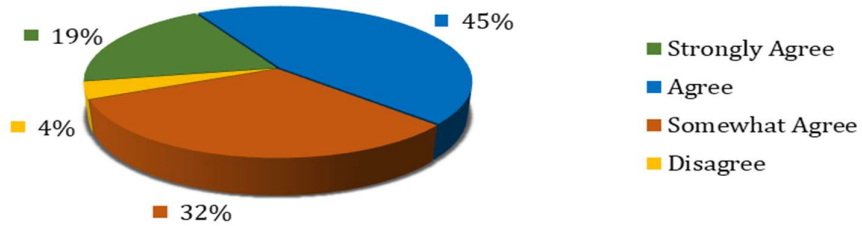
9. The syllabus was designed to be completed within the designated semester time frame.



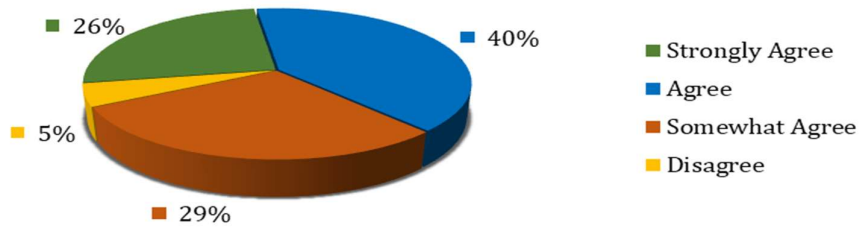
10. The required course materials listed in the syllabus were relevant and readily accessible.



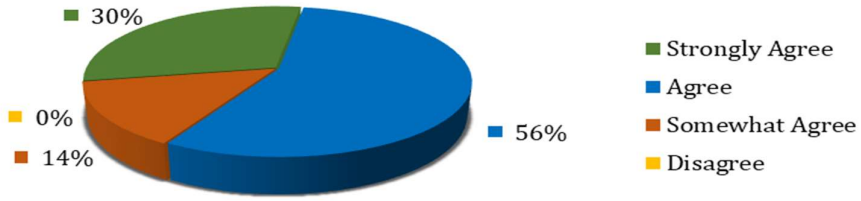
11. The course content actively encouraged the development of good citizenship by emphasizing ethical and moral values.



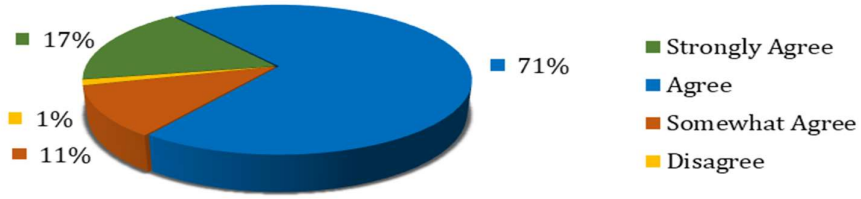
12. The syllabus adequately prepared students for future employment or further studies in the field.



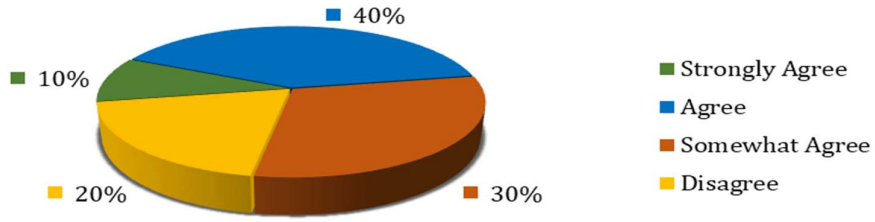
13. The syllabus effectively integrated real-world examples and case studies into the course material.



14. The syllabus clearly outlined the assessment criteria and grading policies for the course.



15. The syllabus provided opportunities for collaborative learning and group projects.



MAULANA AZAD COLLEGE
8, Rafi Ahmed Kidwai Road, Kolkata – 700013

Teachers' Feedback Form: 2021-22

1. The course objectives, learning outcomes, and expectations for assignments and assessments were well-defined.

   ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

2. The structure of the course, including topics, modules, and content sequencing, was clearly outlined in the syllabus.

   ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

3. The syllabus incorporated contemporary developments and trends in the field of study.

   ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

4. The syllabus adequately addressed the necessary content and knowledge required for the course.

   ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

5. The syllabus struck a balance between theoretical concepts and practical applications.

   ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

6. The syllabus incorporated thoughtfully designed assignments that effectively promoted learning and critical thinking skills.

   ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

7. The syllabus incorporated industry-standard or global scenarios to make the learning experience relevant and practical.

   ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

8. The credit allocation for each course component in the syllabus was appropriate and aligned with the overall workload.

   ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

9. The syllabus was designed to be completed within the designated semester time frame.

   ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

10. The required course materials listed in the syllabus were relevant and readily accessible.

    ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

11. The course content actively encouraged the development of good citizenship by emphasizing ethical and moral values.

    ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

12. The syllabus adequately prepared students for future employment or further studies in the field.

    ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

13. The syllabus effectively integrated real-world examples and case studies into the course material.

    ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

14. The syllabus clearly outlined the assessment criteria and grading policies for the course.

    ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

15. The syllabus provided opportunities for collaborative learning and group projects.

    ◯ Strongly Agree ◯ Agree ◯ Somewhat Agree ◯ Disagree

Action Taken Report on Teachers' Feedback

Regarding the feedback provided by teachers, it has been noted that as an affiliated college, the opportunity to introduce additional programs is limited without explicit guidelines from the university. However, in response to the feedback received regarding the syllabus and its transaction at our institution, we have taken the following actions to address the concerns and suggestions raised:

Communication with the University:

The college administration has initiated communication with the university regarding the possibility of introducing additional programs. Discussions have taken place to understand the university's guidelines, requirements, and procedures about the existing programs.

Exploration of Existing Programs:

Efforts have been made to explore the existing programs offered by the university.

Collaboration with University Departments:

The college has actively engaged with the relevant departments at the university. Discussions have taken place to identify areas of mutual interest and potential program offerings that align with the college's resources and capabilities.

Professional Development and Training:

Faculty members have been encouraged to attend workshops, seminars, and conferences to stay updated with the latest developments in their respective fields.

Curriculum Enhancement:

In collaboration with the university, the college has worked on enhancing the existing curriculum to ensure it meets the evolving needs of the students and aligns with industry requirements. Efforts have been made to introduce new electives, incorporate interdisciplinary perspectives, and update course content to enhance the educational experience.

Clear Course Structure:

Teachers generally agreed that the structure of the course, including topics, modules, and content sequencing, was clearly outlined in the syllabus. This ensures that students have a clear understanding of the course organization and progression.

Alumni and Industry Engagement:

The college has strengthened its ties with alumni and industry professionals to gather insights and feedback regarding the relevance and requirements of additional programs. Alumni and industry experts have been invited to provide guest lectures, discussions, and offer their expertise to bridge the gap between academic knowledge and industry expectations.

Research and Proposal Development:

Faculty members have been encouraged to engage in research activities. The college administration provides support in terms of resources, mentorship, and guidance to faculty members in their research endeavours.

Student Feedback and Needs Assessment:

The college regularly collects feedback from students regarding their academic interests, career aspirations, and suggestions for additional program offerings. Student needs assessments are conducted to identify emerging trends, skill gaps, and areas of specialization that can potentially be addressed through new programs.

Completion within Designated Semester Time Frame:

Teachers agreed that the syllabus was designed to be completed within the designated semester time frame. Departments has been conducted a comprehensive analysis of the syllabus to ensure it can be completed within the designated semester time frame. This allows for effective time management and ensures that the course is delivered as planned.

Assignment Enhancement:

The majority of teachers agreed that the syllabus incorporated thoughtfully designed assignments that effectively promoted learning and critical thinking skills. Based on the feedback received, respective departments have revised and redesigned assignments to promote critical thinking, problem-solving skills, and application of knowledge. Clear instructions and grading rubrics have been provided to ensure students' comprehension of assignment requirements.

Contemporary Developments and Trends:

Teachers expressed their agreement that the syllabus incorporated contemporary developments and trends in the field of study. This indicates that the syllabus stays up-to-date with the latest advancements in the discipline.

Adequate Coverage of Content and Knowledge:

The feedback suggests that the syllabus adequately addressed the necessary content and knowledge required for the course. This ensures that students receive a comprehensive understanding of the subject matter.

Balance between Theoretical Concepts and Practical Applications:

Teachers generally agreed that the syllabus struck a balance between theoretical concepts and practical applications. This balance is essential for students to develop both theoretical understanding and practical skills.

Credit Allocation and Semester Timeframe:

Respective departments reviewed the credit allocation for each course component to ensure that it aligns with the workload and learning outcomes.

Enhanced Access to Learning Materials:

The College has expanded the library infrastructure and have updated the collection of resources to support students' learning needs. Digital resources and online databases have been made easily accessible to facilitate independent study. Efforts have been made to ensure that the required course materials listed in the syllabus are relevant and readily accessible. Updated readings, textbooks, and online resources have been recommended for easy access to these materials.

Emphasis on Development of Good Citizenship and Ethical Values:

Teachers actively encourages the development of good citizenship by emphasizing ethical and moral values. Discussions, case studies, and assignments have been designed to explore ethical issues and promote responsible decision-making among students. Collaborated with relevant departments and stakeholders to infuse ethical and moral values effectively.

Clear Assessment Criteria and Grading Policies:

Guidelines, and examples have been provided to ensure transparency and consistency in the evaluation process in evaluating students' performance.

Employment Support and Counselling:

A dedicated career counselling services team has been provided comprehensive support and counselling to students regarding employment opportunities.

Integration of ICT Tools and Multimedia:

The college has made significant investments in ICT tools and multimedia to upgrade the available resources and enhance the learning experience. These resources have been seamlessly integrated into classroom teaching, presentations,

and interactive sessions, resulting in a more engaging and effective learning environment.

Preparation for Future Employment or Further Studies:

Teachers expressed their agreement that the syllabus adequately prepared students for future employment or further studies in the field. This suggests that the syllabus equips students with the necessary knowledge and skills for their career or academic pursuits. Practical components, internships, industry collaborations, and career development resources have been incorporated to equip students with necessary skills and knowledge.

Excursions and Industry Visits:

Different departments has planned regular excursions and industry visits to provide students with practical exposure and networking opportunities. These experiences have enabled them to bridge the gap between theory and practice and have gained valuable insights into the industry.

We value the feedback provided by faculty and have remained committed to continuously improving the syllabus and its transaction at our institution. It is important to note that while the opportunities to introduce additional programs may be limited without explicit guidelines from the university, the college administration remains committed to exploring possibilities, engaging with stakeholders, and continuously improving the educational offerings in accordance with the available resources and opportunities. These actions have aimed to enhance the overall learning experience and have better prepared our students for their future endeavours.

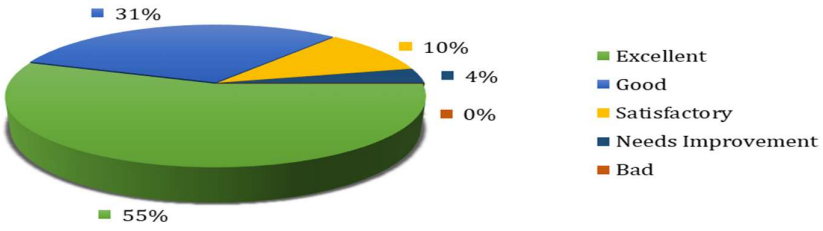
Alumni Feedback Analysis and Action Taken Report

Feedback on the syllabus and its transaction at the institution from Alumni

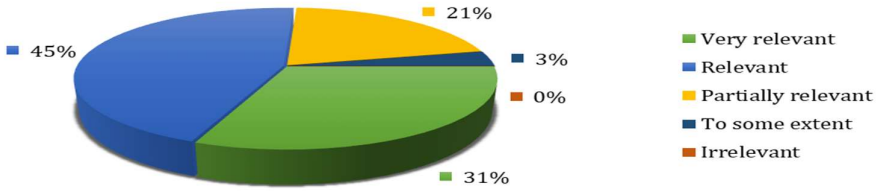
Period of Feedback: 01.08.2022 to 20.08.2022

Number of Responses: 58

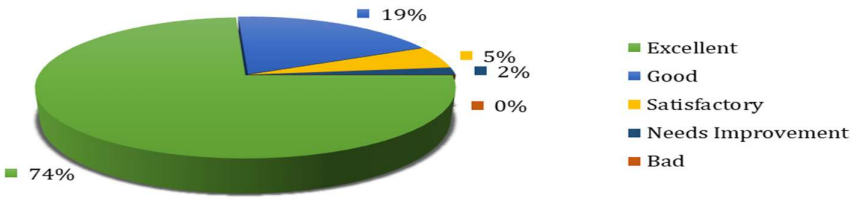
1. How would you rate the quality of education imparted in the college?



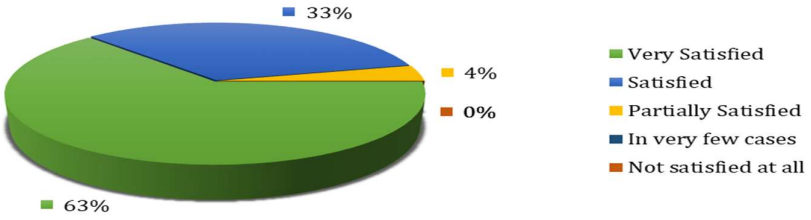
2. How would you rate the relevance of your degree to your present job?



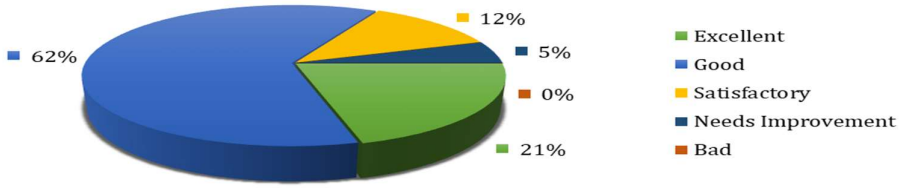
3. How would you rate your teachers' contribution to your professional growth?



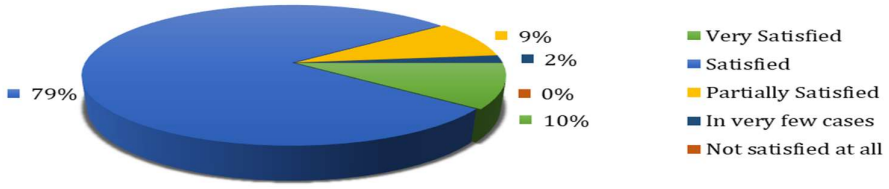
4. Were you satisfied with the curriculum prescribed for your degree during your term in the college?



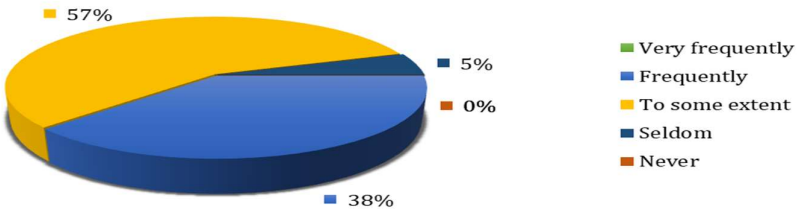
5. Your opinion about innovative Teaching-Learning methodologies adopted by teachers.



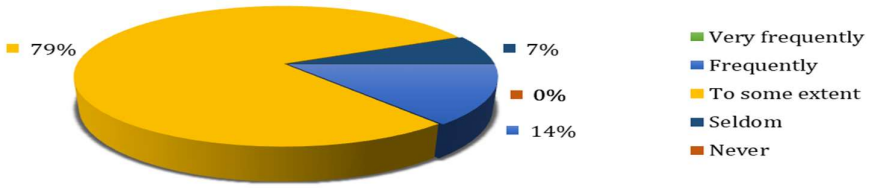
6. Were you satisfied with the evaluation mechanism in the college?



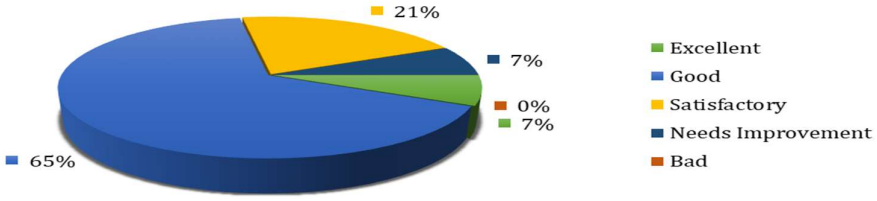
7. Were Seminars, Workshops, Research Projects and other co-curricular activities organized frequently and efficiently by teachers?



8. Were Industry tour/field visits organized by teachers regularly?



9. How would you classify these activities enriching your professional experience?



MAULANA AZAD COLLEGE
8, Rafi Ahmed Kidwai Road, Kolkata – 700013

Alumni Feedback Form: 2021-22

Full Name of the Alumnus/Alumna:
Date of Birth:
Name of the Course completed:
Year of Passing out & %:
Communication Address:
Contact Number/s:
E-mail ID:
Whether employed/ Self-employed:
Name of Organization:
Designation:
Annual Income (Optional)

General Assessment

Do you feel proud to have studied at Maulana Azad College? Y/N -
Do you feel that that the college has played a key role in shaping your life? Y/N-
Did you get all that was your due as a student during your studentship days? Y/N-
Do you like to contribute to the growth of the college in any manner? Y/N-

Module A: Academic Ambience

1. How would you rate the quality of education imparted in the college?
4 – Excellent
3 – Good
2- Satisfactory
1 – Needs improvement
0 – Bad

2. How would you rate the relevance of your degree to your present job?
4 – Very relevant
3 – Relevant
2 – Partially relevant
1 – To some extent
0 – Irrelevant

3. How would you rate your teachers' contribution to your professional growth?
4 – Excellent
3 – Good
2- Satisfactory
1 – Needs improvement
0 – Bad

4. Were you satisfied with the curriculum prescribed for your degree during your term in the college?
4 – Very satisfied
3- Satisfied
2- Partially satisfied
1 – In very few cases
0 – Not satisfied at all

5. Your opinion about innovative Teaching-Learning methodologies adopted by teachers.
4 – Excellent
3 – Good
2- Satisfactory
1 – Needs improvement
0 – Bad

6. Were you satisfied with the evaluation mechanism in the college?
4 – Very satisfied
3- Satisfied
2- Partially satisfied
1 – In very few cases
0 – Not satisfied at all

7. Were Seminars, Workshops, Research Projects and other co-curricular activities organized frequently and efficiently by teachers?
4 – Very frequently
3 – Frequently
2- To some extent
1 – Seldom
0 – Never

8. Were Industry tour/field visits organized by teachers regularly?
4 – Very frequently
3 – Frequently
2- To some extent
1 – Seldom
0 – Never

9. How would you classify these activities enriching your professional experience?
4 – Excellent
3 – Good
2- Satisfactory
1 – Needs improvement
0 – Bad

Action Taken Report on Alumni Feedback

We value the feedback provided by our esteemed alumni and believe in continuously improving our institution's educational offerings. Alumni feedback plays a vital role in shaping our strategies and initiatives to enhance the overall college experience. In this report, we present the actions taken based on the valuable feedback received from our alumni regarding the syllabus and its transaction at the institution.

The alumni feedback has been carefully analyzed, and we have implemented various measures to address their concerns and further strengthen our educational practices. This report highlights the actions taken in response to the valuable feedback received from our alumni regarding the syllabus and its transaction at the institution. Through their input, we have implemented measures to address concerns, strengthen our educational practices, and create a positive impact on the overall college experience.

The quality of education imparted in the college has been consistently rated highly by our alumni. Many have acknowledged the excellent quality of education they received during their time at the institution.

Alumni have expressed a strong sense of relevance between their degrees and their present jobs. The majority of them have rated the relevance as either very relevant or relevant, indicating that their education has prepared them well for their career paths.

Teachers' contribution to the professional growth of alumni has been highly appreciated. Many alumni have rated their teachers' contribution as excellent or good, highlighting the positive impact they had on their personal and professional development.

Alumni satisfaction with the prescribed curriculum for their degrees has been generally high. The majority of respondents have expressed satisfaction, indicating that the curriculum provided a comprehensive and well-rounded education experience.

Innovative teaching-learning methodologies adopted by teachers have been well-received by alumni. They have acknowledged the effectiveness of these methodologies in enhancing their learning experience, with many rating them as excellent or good.

Alumni satisfaction with the evaluation mechanism in the college has been positive. The evaluation process has been rated as either very satisfied or satisfied by a significant number of respondents, indicating a fair and effective assessment of their academic progress.

Seminars, workshops, research projects, and other co-curricular activities have been conducted to some extent by the teachers, as per the feedback received from alumni. While these activities have been present, there has been an acknowledgment that there is room for improvement in terms of their frequency and efficiency. Efforts have been made to enhance the organization and execution of these activities, aiming to provide a more robust and impactful co-curricular experience for students.

Industry tours/field visits have been organized by teachers to some extent, as per the feedback received. While these visits have been conducted, there is an understanding that there is room for improvement in terms of their frequency and extent. Efforts have been made to enhance the organization and planning of these visits, aiming to provide students with more opportunities to gain practical exposure and insights into real-world industry practices.

Alumni have classified these activities as enriching their professional experience. The majority of respondents have rated these activities as excellent or good, indicating that they have positively contributed to their overall development and preparedness for the professional world.

We appreciate the valuable feedback provided by our alumni and have taken several measures to continuously improve the quality of education and the overall learning experience at our institution.

Co-Ordinator, IQAC
Maulana Azad College

Co-ordinator
IQAC
Maulana Azad College
Govt. of West Bengal
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